

How to create an account, sign in and register for a Workshop

Click here: <http://swwcworkshops.swsc.org/> and then click on **Sign Up!**:



SW/WC Service Cooperative Online Registration System

Partnership. Innovation. Leadership. Service.

Login

Username:
Password:

[Forgot Password ?](#)

New User ? [SignUp !](#)

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Fill out all your information and click Submit:



SW/WC Service Cooperative Online Registration System

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New User Sign-up

Enter First Name:	<input type="text" value="Clark"/>	Enter Billing Address:	<input type="text" value="100 Daily Planet Lane"/>
Enter Last Name:	<input type="text" value="Kent"/>	Enter City:	<input type="text" value="Metropolis"/>
Enter a UserName:	<input type="text" value="superman@dailyplanet.com"/>	Enter State:	<input type="text" value="MN"/> ▼
Enter A Password:	<input type="password" value="••••••••"/>	Enter Zip:	<input type="text" value="12345"/>
Re-Enter Password:	<input type="password" value="••••••••"/>	Enter District:	<input type="text" value="SW/WC Service Cooperative"/> ▼
Enter Email:	<input type="text" value="superman@dailyplanet.com"/>	Enter Phone:	<input type="text" value="507-537-1234"/>
Enter Job Title:	<input type="text" value="Office Staff"/> ▼	Enter Ext:	<input type="text" value="2233"/>
Enter Gender:	<input type="text" value="Male"/> ▼	Enter Cell:	<input type="text" value="507-401-1234"/> x

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Pick your workshop you would like to register for and select [More Info](#):



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- Logon Page
- Add Categories
- Add Centers
- Add Codes
- Add Districts
- Add Divisions
- Add Jobs
- Add Members
- Add Payees
- Add Types
- Add Workshops
- History
- Registered
- Reports
- Update Register
- User Update
- Workshops

Welcome Gary!

Date	WorkShop	
6/2/2014	CPI Full Training - KMS	More Info
6/6/2014	Part C: Files, Files, Files	More Info
6/6/2014	ASD Licensure Workday - Windom	More Info
6/8/2014	E3 Conference: Energy Education for Educators - St. Cloud	More Info
6/9/2014	CPI Refresher Training - Belview Learning Center	More Info
6/10/2014	CPI Refresher Training - Cedar Mountain	More Info
6/11/2014	Essentials of Cross Battery Assessment Workshop	More Info
6/11/2014	Files, Files, Files Workshop	More Info
6/11/2014	Huff & Puff Your Way to Better Academics and Behavior	More Info
6/13/2014	ASD Licensure Work Day - Willmar	More Info
6/16/2014	ASD Licensure Work Day - Pipestone	More Info
6/16/2014	2014 Summer Institute for Interpreters and TDHH	More Info
6/16/2014	CPI Refresher Training - NCLC, Willmar	More Info
6/18/2014	UFARS/Year End and Health & Safety UpdateWorkshops	More Info

Once on the workshop Description Page, Select [Register Online](#) (towards the bottom of the page):

Date: Monday, June 16, 2014 - 9:00am-12:00pm

Location: North Central Learning Center - 1703 Technology Dr NE, Willmar, MN 56201

Learn How to take control of an out-of control situation

Feel calm and confident - instead of fearful and confused

Learn how to promote safety and dignity - always

Regulation, Legislation and Litigation - we understand your issues

Cost: \$65 per person/limit 40

CEUs Available: 3

Important: Only employees of Sponsored districts (member districts who purchase Director and Coordinator services) are permitted to register for this training

You must have taken a full training or a refresher training within the last year, or you are unable to attend this refresher

Please note:

In order to receive a "blue card" which demonstrates successful course completion participants must:

- **Attend the entire course**
- **Be an active participant throughout the training**
- **Demonstrate proficiency with physical interventions**

******* There is a degree of physical activity required in order to successfully complete this course**

Certification is valid for 12 months upon which time participants must complete refresher training

Trainings may be cancelled due to low registration numbers You will be notified via email one week prior to the training if this occurs

In case inclement weather, participants will be notified by 4:00 pm the previous day

When you register, please use an email address that you will access to receive these notices Thank you!

Registration Deadline:

6/9/2014 12:00:00 AM

[Register Online](#)

Check the Session(s) you like to sign up for, along with billing option, if not free, then select button [Click Here If Free or button Billed Later](#) or [Pay with PayPal](#):

The screenshot shows the SW/WC Service Cooperative Online Registration System interface. At the top left is the logo for SW/WC Service Cooperative, established in 1965. The main header includes the text "SW/WC Service Cooperative Online Registration System" and the tagline "Partnership. Innovation. Leadership. Service." Below the header, a welcome message reads: "Gary Kaczmarek, Welcome to the Register Page for : [CPI Refresher Training - NCLC, Willmar](#) .". A section titled "Select session(s):" contains a note: "Note: If session checkbox is greyed out, it is full." Below this is a table with columns for Date, Start Time, End Time, and Session. The table lists one session: "6/16/2014 9:00 am 12:00 pm CPI Refresher Training" with a checked checkbox. Below the table are three input fields: "Select a Billing Option:" with a dropdown menu showing "-Select-", "Enter PO# (if applicable):" with an empty text box, and "Enter Special Accommodations:" with an empty text box. At the bottom of the registration section are two buttons: a blue button labeled "Click here if free or to be billed later" and a yellow button labeled "Check out with PayPal" with the text "The safer, easier way to pay" below it. A "Return to Admin Mode" button is located at the bottom center. The footer contains the copyright notice: "© 2013 Southwest/West Central Service Cooperative".

Logout
Workshops
Registered
History
Update Info

SW/WC Service Cooperative
Online Registration System

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Gary Kaczmarek, Welcome to the Register Page for : [CPI Refresher Training - NCLC, Willmar](#) .

Select session(s):
Note: If session checkbox is greyed out, it is full.

Date	Start Time	End Time	Session
6/16/2014	9:00 am	12:00 pm	CPI Refresher Training <input checked="" type="checkbox"/>

Select a Billing Option:

Enter PO# (if applicable):

Enter Special Accommodations:

[Click here if free or to be billed later](#)

[Check out with PayPal](#)
The safer, easier way to pay

[Return to Admin Mode](#)

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The system will then save your information and email you your session information. Then, you will receive a confirmation, if you select PayPal, follow the instructions listed (different then page below)

to pay online:

SW/WC Service Cooperative

Online Registration System

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Gary Kaczmarek

Thank you for registering!

You will receive an email shortly with your

Confirmation #ed9d98e7ee249562

If you do not receive an email, [Email Us!](#)

Please select what you would like to do next:

[Go Back to Workshops](#) | [Add Group Registers](#) | [Logout](#)

All done!